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Calling all trailblazing educators! Join Girls Inc. Metro Denver and unlock the power within young girls. Prepare to break free from traditional educational constraints and embrace a transformative approach that puts the joy of learning at the forefront. You will have the freedom to unleash your creativity, infusing each session with an electrifying blend of engagement, fun, and hands-on exploration. We need passionate educators who are ready to ignite sparks of empowerment, shaping a generation of unstoppable young women. From STEM to finance, relationships to leadership, be the catalyst that fuels their success. Collaborate with a dynamic team, celebrate diversity, and leave an indelible mark on girls' lives. Unleash your enthusiasm, compassion, and commitment to make a lasting impact.

All Girls Inc. employees are eligible for an impressive benefits package, including:

- € 100% employer covered medical insurance for employee
- € 100% employer covered vision insurance for employee
- € 100% employer covered life insurance for employee
- € 3% 403b contribution after employee passes 3 month probationary period (no required employee contribution to obtain this benefit)
- € Annual bonus eligibility, dental insurance, flexible schedule and PTO benefit, flex spending account, sabbatical and more
- € For candidates pursuing their LCSW credential, free supervision is available

**Position Summary:**

Girls Inc. is seeking a dedicated and enthusiastic Elementary Facilitator to join our team and make a positive impact on the lives of girls in first through fifth grades. As a facilitator, you will play a key role in creating a supportive and engaging environment that fosters the academic, social, and emotional development of our participants.

Educators utilize curricula in the following areas:

- 1) **STRONG** Programs: Healthy Living (ex: healthy sexuality, mental and physical health, and social emotional learning)
- 2) **SMART** Programs: Academic Enrichment & Support (ex: literacy & STEM)
- 3) **BOLD** Programs: Life Skills (ex: entrepreneurship, leadership, advocacy, financial literacy)



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**Pay range: \$45,000 - \$50,000**

**Location: 1499 Julian Street, Denver, Colorado 80204**

**Schedule Varies for School Year and Summer Programming:**

- School year (September-May) Monday-Friday from 10am to 6:30pm.
- Summer (June-August) Monday-Thursday from 7:30am-5:30pm.

**Supervisory Responsibilities:** None

**Duties/Responsibilities:**

**Program Implementation (80%)**

- € **Program Implementation:** Plan and implement age-appropriate activities and lessons that align with Girls Inc. programming objectives, ensuring a balance of academic support, skill-building, and recreational activities.
- € **Supervision and Safety:** Provide a safe and inclusive environment for girls to thrive. Supervise participants during program hours, enforcing safety protocols and addressing any concerns promptly.
- € **Mentorship:** Build positive relationships with participants, serving as a mentor and role model. Support and encourage the girls in their personal and academic growth.
- € **Collaboration:** Work collaboratively with other program staff to coordinate and integrate activities. Communicate effectively with parents, school staff, and other stakeholders.
- € **Assessment and Reporting:** Track participant progress and behavior, maintaining accurate records. Provide regular updates to program leadership and contribute to program assessment and improvement.
- € **Crisis Management:** Respond to behavioral or emotional challenges appropriately, using Girls Inc. protocols for conflict resolution and crisis management.
- € **Professional Development:** Stay informed about best practices in youth development and education. Participate in ongoing training and professional development opportunities.
- € **Support Program Logistics:** pick up girls from local schools in our 15-passenger vans, support and supervise during field trips, and keep the center spaces and supplies clean and organized.

**Program Administration (10%)**

- **Enter program data** in the Compass360 system (ex: classroom attendance)
- **Daily administrative duties** such as expense reports, program plans, data entry and general office and classroom tasks

**Organizational Support (10%)**

- **Assist with special events**, including within other departments at GIMD.
- **Assist with upkeep of shared spaces** (ex: organize, clean, report repairs, etc.)
- **Fully engage in training**, team and staff meetings, and other learning activities.
- **Perform other job functions as needed**

**Required Skills/Abilities:**



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- **Cultural Competence:** Has an appreciation for diverse populations, cultures, and economic experiences. Exhibits commitment to social justice values and anti-oppression analysis. Demonstrates a commitment to the positive parameters of GIMD's professional behaviors (see link above).
- **Youth Development & Facilitation:** Ability to facilitate and manage groups of at least 15 youth. Ability to inspire, stimulate and support youth self-empowerment and social-emotional development from a feminist, anti-racist and anti-oppression lens.
- **Professional Assets:** Critical thinking and a belief that we can all learn from failure and improve outcomes through reflection. Flexibility with a higher tolerance for uncertainty and fast-pace that comes from working in a youth-centered space. Self-starter skills with willingness to find solutions rather than wait for direction. Values collaboration and supporting colleagues to advance GIMD's mission. Curiosity and ability to make generous assumptions about themselves and others.

### **Education and Experience:**

#### **Education**

- B.A. or B.S; in a related field preferred or equivalent of 3+ years of experience in related field

#### **Experience**

- € Experience facilitating youth programming for groups of at least 15 participants.
- € Experience working with girls.
- € Experience working in positive youth development settings.

#### **Physical Requirements:**

- € Must be comfortable with ongoing movement when girls are present
- € Must be able to lift up to 15 pounds at times
- € Prolonged periods of driving while on daily routes and field trips.

#### **Additional Requirements:**

- € Possess a valid Colorado driver's license, (or willingness to obtain one within a month of employment) with a driving record that allows employees to be covered by agency auto insurance and drive agency vehicles (must be at least 21 years old) with at least 2 years of driving experience.
- € Bilingual Preferred: English/Spanish

**How to apply:** Please complete the application form, which includes uploading your resume, [here](#). No cover letter needed. No phone calls, please.

**girls  
inc.**

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